



# POINT BLANK

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# SCHOLARSHIPS & BURSARIES POLICY

## 1. INTRODUCTION & PRINCIPLES

Point Blank is committed to making music education accessible to people of all backgrounds. We are delighted to offer a range of scholarships, bursaries, funds and grants to support this commitment.

Scholarships and bursaries are available for both London and Online students. They are awarded on a case by case basis, with applications being considered on a termly basis. Applicants may be required to meet eligibility criteria for specific awards. Funding is also available for a selection of our LA courses.

To meet the needs of students who find themselves having financial problems, students may be able to access our Hardship Fund. Existing students are able to apply for this fund at any point during their studies with Point Blank, and applications will be considered on a case by case basis.

We would encourage all applicants to be proactive and communicative throughout the application process.

## 2. BURSARIES

### 2.1 London

The Higher Education Bursary (London) is available to applicants to any 3 year degree programmes at our London school. Each academic year, Point Blank can award these to a limited number of outstanding applicants who would not otherwise be able to study with us. It is worth £3,000 per year (£9,000 in total), subtracted from Point Blank's tuition fees.

To be eligible, applicants should:

- Demonstrate outstanding potential within the subject of music, evidenced through a portfolio of their work and personal statement / cover letter
- Have a household income of less than £30,000 per annum
- Be a UK or EU National
- Be applying to study their first degree
- Be applying to study or have been accepted on any 3 year BA (Hons) programme at our London campus

### 2.2 Online

The Higher Education Bursary (Online) is available to applicants to our degree programme via the Online school. Every academic year, Point Blank can award these to a limited number of outstanding applicants who would not otherwise be able to study with us. It is worth £5,995 per year (£17,985 in total). This means all tuition fees are waived and students will be given free software to complete their course. It is available to applicants and students from all over the world.

To be eligible applicants should:

- Demonstrate outstanding potential within the subject of music, evidenced through a portfolio of their work and personal statement / cover letter.
- Have a household income of less than £30,000 per annum
- Be applying to study their first degree

- Be applying to study or have been accepted on our Online BA (Hons) in Music Production & Sound Engineering

## **2.3 Application Process**

### **Direct applicants**

Applicants applying directly to any of Point Blank's 3 year degree programmes should state they would like to be considered for the HE bursary on their application form. They should write in their personal statement section how this bursary will help them achieve their goals in the music industry.

Direct applicants for the 3 year degree programmes who have already completed the Higher Education form, can send through a cover letter to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com) to apply for the bursary. The cover letter should state how this bursary will help achieve their goals in the music industry.

Applicants will be shortlisted on a termly basis; January, April, July and September.

### **UCAS Applicants**

UCAS applicants will need to send through a cover letter and portfolio of work to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com). The cover letter should state how this bursary will help achieve their goals in the music industry. Applicants will have until 31st January to submit their cover letter and portfolio.

Applicants will be shortlisted in the April term of each academic year.

All successful bursary applicants will be notified if they have been accepted or refused their application for the bursary.

Point Blank will attempt to contact the selected recipient using the phone and email information provided on this application. If the recipient does not respond within 7 days of the first contact attempt, the bursary offer will be rescinded.

## **2.4 Applicant Responsibilities**

### **Interviews**

Bursary applicants may be required to attend an interview as part of the bursary application process. The aim of the interview is to establish the applicant is suitable for the bursary and can meet the eligibility criteria.

The Scholarships Team will aim to schedule an interview at a mutually convenient time, where possible.

If an applicant fails to attend an interview, it is at the discretion of the Scholarships Team to offer a further interview opportunity.

## **Financial Evidence**

Bursary applicants will be required to provide financial evidence to show that they meet the financial eligibility criteria as part of the bursary application process.

To prove household income, the applicant will need to show one of the following as evidence:

- P60
- Self-assessment tax form
- Month 12 / week 53 payslip
- Headed Letter from employer confirming employment and salary
- Universal credit confirmation letter

Other forms of financial evidence will be reviewed, however it is at the discretion of the Scholarships Team as to whether the alternative form of evidence is suitable or not.

An applicant may be given a deadline by which they are required to provide their financial evidence. If the applicant misses this deadline, their Bursary application may be withdrawn.

Applicants suspected or proven to provide fraudulent financial evidence, or found making false claims as part of their Bursary application, will be withdrawn from the application process and will be ineligible to apply for further funding.

Applicants who do not meet the financial eligibility criteria for the Bursary may be considered for the PB Scholarship, based on the merit of their application.

## **3. SCHOLARSHIPS**

### **3.1 London**

PB Producer Scholarships (London) are worth £3,000 in total and are available for any BA (Hons) programme delivered at our London campus.

To be eligible applicants should:

- Demonstrate outstanding potential within the subject of music, evidenced through a portfolio of work and personal statement / cover letter
- Be a UK or EU National
- Be applying to study their first degree
- Be applying to study or have been accepted on any BA (Hons) programme at our London campus

The Radio Scholarship is worth £1000 off the asking price upon successful application.

To be eligible applicants should:

- Demonstrate outstanding potential within the subject of radio, evidenced through a portfolio of work and personal statement / cover letter
- Be applying to study the Radio Broadcasting Diploma at our London campus

### 3.2 Online

PB Producer Scholarships (Online) are available for outstanding online students. These scholarships are worth different amounts depending on which course category they fall under. See table below for details:

Course Title	Scholarship value	Pathway
BA (Hons) Music Production & Sound Engineering Degree	£3,000	HE
DipHE Music Production & Sound Engineering	£2,000	HE
CertHE Music Production & Sound Engineering	£1,000	HE
Music Production Complete Master Diploma	£1,000	Practical
Music Production Master Diploma	£500	Practical
Music Production Diploma	£300	Practical
Music Industry Certificate	£250	Practical
Complete Programmes	£200	Practical
Single Modules	£100	Practical

### 3.3 Los Angeles

PB Producer Scholarships (Los Angeles) are available for outstanding Los Angeles students. These scholarships are worth different amounts depending on programme length. See table below for details:

Programme length	Scholarship value
One year programme	\$2,000
Six months programme	\$1,000
Three months programme	\$500

### 3.4 All Schools

#### Music Industry Scholarship

The Music Industry Scholarship is worth the value of one module to be used at any of our schools around the world or online. This will be awarded to applicants who demonstrate outstanding potential in music who are in need of financial assistance.

#### Ex-Animo Foundation Grant

The Ex-Animo Foundation promotes the advancement of education among young people in the creative arts. There is a total fund of £1,500 available each year for current Point Blank students to purchase equipment while studying at Point Blank. It is available to any current student studying at one of our locations around the world or online.

### 3.5 Application Process

#### 3.5.1 PB Producer & Radio Scholarships London

##### Direct applicants

Applicants applying directly to any of Point Blank's 3 year degree programmes or Radio Diploma should state they would like to be considered for the scholarship on their application form. They should write in their personal statement section how this scholarship will help them achieve their goals in the music industry.

Direct applicants for the 3 year degree programmes or Radio Broadcasting Diploma who have already completed the Higher Education form, can send through a cover letter to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com) to apply for the PB Producer and Radio Scholarships. The cover letter should state how the additional funding will help achieve their goals in the music industry.

Applicants will be shortlisted on a termly basis; January, April, July and September.

### **UCAS Applicants**

UCAS applicants will automatically be considered for a PB Scholarship. Their Scholarship offer will be included with their initial course offer letter. The applicant must confirm they are happy to receive the scholarship by responding to the email provided.

All successful scholarship applicants will be notified if they have been accepted or refused their application for the scholarship.

### **3.5.2 PB Producer Scholarships Online**

#### **Higher Education Applicants**

Applicants applying directly to any of Point Blank's HE programmes should state they would like to be considered for the scholarship on their application form. They should write in the personal statement section how the scholarship will help you achieve your goals in the music industry.

Direct applicants for the Online HE programmes who have already completed the Higher Education form, can send through a cover letter to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com) to apply for the PB Producer Scholarship Online. The cover letter should state how the additional funding will help achieve their goals in the music industry.

#### **Practical Programme Applicants**

Applicants may apply by sending a cover letter and portfolio of work to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com).

The letter should state how this scholarship will help them achieve their goals in the music industry.

Applicants will be shortlisted on a termly basis; January, April, July and September.

All successful scholarship applicants will be notified if they have been accepted or refused their application for the scholarship.

Point Blank will attempt to contact the selected recipient using the phone and email information provided on this application. If the recipient does not respond within 7 days of the first contact attempt, the bursary offer will be rescinded.

### **3.5.3 PB Producer Scholarships Los Angeles**

Prospective and current students wishing to apply for the PB Producer Scholarships in Los Angeles must complete the [application form](#) and return it to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com) Applicants must send their application no later than 3 months before the start dates of their chosen programme.

The Scholarships Team will notify successful applicants one month prior to their start date. Due to the high volume of applications, we are unable to contact all applicants with their outcome. If you have not heard from us one month before your course start date, please consider your scholarship application unsuccessful.

#### **3.5.4 Music Industry Scholarships**

Prospective and current students wishing to apply for Music Industry Scholarships may apply by sending a cover letter and portfolio of work to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com). The letter should state how this scholarship will help them achieve their goals in the music industry.

Applicants will be shortlisted on a termly basis; January, April, July and September.

Due to the high volume of applications, we are unable to contact all applicants with their outcome. If you have not heard from us one month before your course start date, please consider your application unsuccessful.

#### **3.5.5 Ex-Animo Foundation Grant**

The Ex-Animo Foundation Grant is open to current students only. Students may apply by sending a cover letter and portfolio of work to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com). The letter should state how this grant will help them achieve their goals in the music industry.

Applications will be considered annually. The deadline each year is 31st July. Due to the high volume of applications, we are unable to contact all applicants with their outcome. If you have not heard from us by 31<sup>st</sup> July, please consider your scholarship application unsuccessful.

### **3.6 Applicant Responsibilities**

#### **Interviews**

Scholarship and grant applicants may be required to attend an interview as part of the application process. The aim of the interview is to establish the applicant is suitable for the funding and can meet the eligibility criteria.

The Scholarships Team will aim to schedule an interview at a mutually convenient time, where possible.

If an applicant fails to attend an interview, it is at the discretion of the Scholarships Team to offer a further interview opportunity.

## **4. BURSARY & SCHOLARSHIP RECIPIENT RESPONSIBILITIES**

Students in receipt of funding from Point Blank should consider themselves ambassadors of the school and demonstrate the core values of school at all times.



Where applicable, scholarship, bursaries and grant funds will be disbursed periodically throughout the programme. After the initial disbursement, the recipient must maintain satisfactory academic progress and meet the minimum attendance requirement to continue to receive funds.

If the recipient fails to maintain satisfactory academic progress or meet the minimum attendance requirement (65%), the scholarship will be forfeited and the recipient is liable for all remaining tuition charges that would have otherwise been paid by the scholarship.

Students in receipt of scholarships or bursaries may be asked and be expected to attend external and internal events, or contribute to marketing material. This includes, but is not limited to, Open Days, Induction Days, Recruitment Events and Masterclasses. Each recipient will be obliged to attend a minimum of one event per academic year at a mutually agreeable time.

## **5. HARDSHIP FUND**

Point Blank may be able to provide discretionary financial assistance for students who are in financial hardship or who face an unexpected financial emergency whilst they are studying.

Financial hardship payments are made on a case to case basis and the maximum award for students is £1,000. Payments may be made by bank transfer or in the form of a reduction to course fees. The Hardship Fund will not need to be repaid.

### **5.1 Application process**

Students must apply for the Hardship Fund by sending a cover letter and any financial evidence to [scholarships@pointblankmusicschool.com](mailto:scholarships@pointblankmusicschool.com)

Applications will be assessed by the Scholarships Team in order of receipt, continually throughout the academic year.

All successful Hardship Fund applicants will be notified if they have been accepted or refused their application for the fund.

Point Blank will attempt to contact the selected recipient using the phone and email information provided on this application. If the recipient does not respond within 7 days of the first contact attempt, the offer will be rescinded.

### **5.2 Applicant Responsibilities**

#### **Interviews**

Hardship Fund applicants will be required to attend an interview as part of the application process. The aim of the interview is to establish the applicant is suitable for the funding and is in genuine financial hardship.

The Scholarships Team will aim to schedule an interview at a mutually convenient time, where possible.

If an applicant fails to attend an interview, it is at the discretion of the Scholarships Team to offer a further interview opportunity.

### **Financial Evidence**

Hardship Fund applicants will be required to provide financial evidence to demonstrate the cause of their financial issue.

The applicant may provide the following as evidence:

- P60
- Self-assessment tax form
- Month 12 / week 53 payslip
- Headed Letter from employer confirming employment and salary
- Universal credit confirmation letter
- Documents from employers
- Bank statements
- Childcare receipts
- Doctors notes

Other forms of financial evidence will be reviewed, however it is at the discretion of the Scholarships Team as to whether the alternative form of evidence is suitable or not.

An applicant may be given a deadline by which they to provide their financial evidence. If the applicant misses this deadline, their Hardship Fund application may be withdrawn.

Applicants suspected or proven to provide fraudulent financial evidence, or found making false claims as part of their Hardship Fund application, will be withdrawn from the application process and will be ineligible to apply for further funding.

## **6. FURTHER TERMS & CONDITIONS**

- Scholarships, bursaries and grants may only be used towards the cost of a Point Blank course, are not transferable and may not be redeemed for cash value.
- Point Blank reserves the right to not award a scholarship, bursary or grant if no applicant meets eligibility requirements.
- Scholarships, bursaries and grants are not guaranteed, nor will a scholarship or bursary award secure a place on the intended programme or term of study for the recipient.
- Students in receipt of a scholarship, bursary or grant who are eligible for free software will receive the software in the first week of their course.
- Scholarships and bursaries are not available for our Foundation Year course.

- Students who have been accepted to study a Foundation Year followed by one of our 3 year degrees, will only be eligible to apply for a scholarship or bursary upon successful completion of the Foundation Year.
- Candidates who have been refused a scholarship or bursary must wait one academic year to submit a new application. This does not apply to the Hardship Fund.
- Current students who have a successful bursary or scholarship application will have their award applied to the remainder of their course and this will not be considered retrospectively e.g. if you apply for a bursary in your third year you get £3000, not £9000.