## **Student Charter**

## Our commitment to you

- To Provide excellent educational opportunities and do everything we can to make you highly employable while developing a lifelong passion for learning
- Ensure the health safety and wellbeing of yourself and that of others within our Community
- Provide you with an intellectually stimulating environment supporting your academic, professional and personal development
- To provide a friendly and supportive environment to allow you to succeed
- Work in partnership with students, student representatives and student voice leaders to enable you to contribute to the improvement of student life
- Be entrepreneurial, innovative and creative in our outlook, and open to doing things differently
- Require all its employees to treat students and colleagues equally and respectfully.
- Provide and maintain a respectful, controlled and safe learning environment which
  recognises the benefits of diversity and provides a forum for discussion, exchange
  and celebration.
- Support a dialogue between academic staff and students to stimulate and facilitate learning.
- Communicate clearly and regularly throughout the full range of student support, including academic support, and ensure this is then easily accessible.
- Provide and explain a programme handbook which details assessment criteria, contact hours, mode of delivery of course, assessment arrangements and regulations, academic guidance and support, appeals and complaints procedures.
- Provide clear and timely deadlines and timeframes for useful feedback on submitted work.
- Clearly communicate up-to-date timetable changes and class cancellations.
- Support a dialogic relationship with the student body through a mutually valued system of student representation, so supporting student participation within the structures and processes of Point Blank
- Encourage all students in their personal development to enhance employability.

## Your commitment to us

- Participate fully in your studies and your Higher Education experience, so you become the best that you can be
- Ensure the health safety and wellbeing of yourself and that of others within our Community
- Make full use of facilities, resources and support on offer at Point Blank, asking for help when you need it
- Positively represent yourself, the people you work with and the places in which you live and study

- Engage proactively with your student representatives, supporting them to make your voice heard
- Make the most of opportunities to feed back about your student experience, using appropriate internal channels.
- Be respectful to the student and staff community, with particular regard to verbal and written communication.
- Be proactive in managing their learning, attending all scheduled learning and support events, and reporting necessary absence or illness, as appropriate within the school.
- Read programme documentation and engage in dialogue with the school to ensure they understand their programme's expectations and regulations.
- Maintain awareness of all activities by checking and reading Point Blank communications via email and online communication tools.
- Contribute to the learning environment by completing all preparation work and actively engaging in all aspects of their programme.
- Take responsibility for their own learning by submitting assessed work promptly and in the format and mode required by the assessment guidelines.
- Take responsibility for the process of learning by engaging fully with all forms of academic feedback.

## **Shared commitments**

- Behave professionally, with courtesy and integrity
- Respect each other, working collaboratively and in partnership
- Work together to develop Point Blank, through ongoing dialogue and feedback
- Value our collective identity and our individual diversity
- Make a personal contribution to our communities within and beyond Point Blank
- To be aspirational and celebrate our successes